

**KITTITAS COUNTY  
BUDGET MEETING MINUTES  
BOCC AUDITORIUM ROOM, 205 WEST 5TH ROOM 215 - ELLENSBURG**

<b>Friday</b>	<b>9:00AM</b>	<b>October 11, 2024</b>
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Board members present: Cory Wright, Laura Osiadacz, ( Brett Wachsmith absent)  
Staff: Brian Carlson, Budget and Finance Director, Bryan Elliott, Auditor, Zack DeHaven,  
Andrew Yoder, Doug Fessler, Zane Kinney, Grant Shimada, Patti Stacey, Jeanne Kilgore, Amy  
Cziske, Treasurer, Darren Higashiyama, Nancy Shaff, Kady Porterfield

1. **Call to order:** 9:00am
2. **Citizen Comments (1 min. time limit):** None
3. **2025 Preliminary Budget Meetings- Capital, Projects, Equipment**

Mr. Carlson reminds the room of the \$10MM problem with a 3-year runway.

Zack DeHaven discusses the Requested Projects for 2025. Each project is listed with the amount of funding needed and or to be determined. Equipment requests are also listed. Commission Wright requested clarification regarding the new transfer station, it was confirmed that there is no General Fund money being requested.

Kady Porterfield discusses the Event Center projects. The Grandstand Replacement project is requesting \$3M from the Lodging Tax Fund. Barn sound system is hoping to be funded by the Law and Justice Grant. Expo Hall Doors can be extended out for next year asks if needed.

Jail repair project is consolidated to include Architect services. Total ask is \$5,500,00 to be funded by the jail reserve. Sheriff's office projects are listed out. Commissioner Wright asked for more details regarding the new Generator. The current generator is failing and considered a security concern.

Other Properties projects were discussed. Including Solid Waste projects. The New Transfer Station only needs an additional \$214,340 in funding.

Equipment requests are listed by department.

Commissioners would like to recap the priorities of the Courthouse. Patti Stacey discusses the low and top priorities. Doug Fessler from IT talks about their request for a Service Desk Remodel. The proximity of staff at the front desk is causing personnel issues.

Commissioner Wright would like to stress the importance of Lodging Tax funds to pay for the Grandstand Replacement. The fund has the money and should be used for this project.

**Commissioners agree to fund the Event Center Chip Seal project, Along with Roof/Logs and Frontier Village.**

Patti Stacey discusses the important projects that need to address for 2025 budget. Auditor, Bryan Elliott has Election grant money that can be used for new a new IT door and Gate. Nancy Shaff answers question regarding the Sheriff projects. Generator and Evidence Bay Buildout are their top priority projects.

**EOC building, Phase 1 will be funded using REET 1.**

Next topic is the Landscaping contract. Project total is 45,000 a year. 25 weeks a year at 8 hours minimum a week for all the different locations. Maintenance staff has not grown in years.

**Commissioners are in favor of a trial period contracting landscaping and a reassessment prior to further obligation.**

Door lock project and security cameras may be eligible for Courthouse security grants according to Bryan Elliott, Auditor.

Morris Sorenson does need the Sidewalk replaced or repaired. This is a safety issue. Roof replacement and RTU/HVAC is topic and that conversation is on hold for now. Discussion was had regarding divesting from the property.

**Commissioners are in favor of funding the sidewalk repair only.**

Permit Center is also on hold for now.

Upper County Bathroom is in need of repair.

New Morgue- -need more information before a decision is made.

**New Transfer Station- Commissioners would like to see REET 1 funds used.**

Equipment request- Maintenance Department needs a pickup. It can be part of the Enterprise Lease program. **Commissioners are in favor.**

Coroner's office is requesting cots for the back of their trucks. This request will be discussed later.

Event Center is requesting a Tractor. The usage is 6 out of 7 days a week. LTAC operations grant is a possibility for funding.

Sheriff is requesting a new truck for Fire Marshal.

Solid Waste equipment requests are fully funded.

**4. Solid Waste Temporary Emergency Hire-**

Patti Stacey, Facilities & Solid Waste Operations Director, Requests approval on an Emergency Temporary Hire for 90 days to meet staffing needs. No budget amendment is needed.

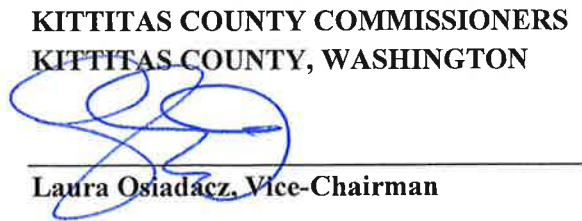
**Commissioners approve.**

Follow up and status update at later budget meetings

**5. Other Business- No Action to be taken**

**6. Concluded: 10:23am**

  
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Brian Carlson

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON  
  
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Laura Osiadacz, Vice-Chairman